

Eastern Kentucky University Workforce Education - Corbin



In Partnership with



HR: Leading People, Leading Organizations

SHRM Essentials of Human Resource Management

The SHRM Essentials of Human Resource Management Certificate Program provides an overview of the human resource function and covers real-life HR issues and today's most vital and timely topics. If you're new to human resources or simply want to strengthen your employee management skills, the SHRM Essentials course is for you.

Course topics include:

- Essentials of Human Resource Management
- Employment Law in Your Workplace
- Effective Recruitment and Selection Techniques
- Basics of Compensation & Benefits
- Orienting and Training Your Employees
- Ensuring Quality Performance

Dates: May 19 & 23, 2008 (8:30 am - 5:00 pm)

Location: Corbin Center for Technology & Community Activities

Tuition: \$495 (includes materials and instruction)

Classes
held
in Corbin

* See brochure for Cancellation Policy

**For more information
or to register, contact:**

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